

HORSE BOARDER'S ASSOCIATION
UCSB WEST CAMPUS STABLES
BOX 14082
SANTA BARBARA, CA 93107



WEST CAMPUS STABLES
RULES AND REGULATIONS

THE EXECUTIVE BOARD WILL INITIATE AND AUTHORIZE ALL CLUB MATTERS AND SHALL CONTROL ALL ACTIVITIES IN ACCORDANCE WITH THE RULES AND REGULATIONS SPECIFIED BELOW. Please read and initial on the line provided for each numbered item and date and sign prior to returning to the Executive Board.

1. _____ NO SMOKING ON THE STABLES GROUNDS!!!
2. _____ ALL HORSES MUST HAVE FEEDERS AND WATER CONTAINERS. These are to be provided by the horse's owner.
3. _____ Corrals must be cleaned AT LEAST 4 TIMES A WEEK. It is strongly encouraged, however, that they be cleaned daily.
4. _____ Horses must be exercised at least 4 times a week.
5. _____ Water containers must be filled at all times, but dumped and scrubbed AT LEAST ONCE A WEEK to control mosquitoes and other insects. Exceptions are made for members with mosquito fish, but members are still responsible for keeping their water clean. THIS IS A REQUIREMENT FROM THE MOSQUITO ABATEMENT DEPARTMENT OF SANTA BARBARA.
6. _____ Children under 12 must be closely supervised by a parent or guardian while on stable grounds.
7. _____ The Executive Board MUST be notified of any arrangements regarding incoming and outgoing horses.
8. _____ The Executive Board MUST authorize all exchanges in corrals.
9. _____ The Executive Board MUST authorize all corral improvements.
10. _____ ALL damages must be reported to the Executive Board.
11. _____ All horses must be kept in their corrals unless supervised.
12. _____ No horses may be allowed to roam loose.

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13. _____HORSES MAY NOT BE LEFT UNATTENDED AT ANY TIME.
14. _____Manure and other waste at the tie rails must be REMOVED IMMEDIATELY.
15. _____Only one horse may be tied in the cross-ties at one time.
16. _____When leaving the tie rails to ride, halters must be buckled over the rail to prevent them from dangling where another horse's legs may become entangled.
17. _____Horses may be bathed only at the cement wash rack by the barn.
18. _____All manure must be dumped in designated areas only. Dump as close to the back wall as possible, and use ramps so the pile does not spread.
19. _____All horses must participate in the stable-wide worming and vaccination program.
20. _____All new incoming horses are required to have current vaccinations and proof thereof. This includes Strangles. Proof needs to be provided to the EB at least 3 days prior to the horse's arrival to the property. Shots are required based on barn vet recommendations.
21. _____No jumping while alone. Someone must be present in case of an accident.
22. _____ASTM Riding Helmets must be worn at all times while mounted.
23. _____Children under the age of 18 MUST wear helmets AT ALL TIMES while riding.
24. _____In the event that a horse is deemed in need of EMERGENCY medical treatment by the Executive Board, and the owner cannot be reached, said care will be provided at the owner's expense.
25. _____THE FOLLOWING AREAS ARE OFF LIMITS AT ALL TIMES:
 THE RED BARN
 FACULTY HOUSING
 UCSB MAIN CAMPUS
 THE CLIFF HOUSE
 THE BEACH AND DUNES WEST of COAL OIL POINT
 THE DEVEREUX SCHOOL AND UCSB WEST CAMPUS COMPLEX
 THE COAL OIL POINT RESERVE AND SAND DUNES
26. _____All members must report a change of address or phone number.
27. _____Rent is due on the 1ST of each month. Rent is considered LATE if not paid in full by the 15th of each month. A late fee of 15% will be assessed for late payment. Two late payments will result in a formal warning notice. Habitual late payments will result in eviction from the stables.
28. _____All buildings must be locked when the grounds are unsupervised. When out riding, be sure you lock up first.
29. _____The small turnout paddocks are limited to one-hour use only if another member is waiting. A member must be present on the property while a horse is turned out, and must stay present with their horse(s) if turned out in the arenas across the street.
30. _____Owners are responsible for their dogs and DOGS MUST BE ON A LEASH NO LONGER THAN 6 FEET IN LENGTH while at the stable. Dogs are not allowed to bark at horses, chase horses, chase cats, dig holes, get into the trash (especially by the Children's Center) or be in the ring while people are riding. In general, dogs should not create any unsafe conditions for horse and rider.
31. _____All members are required to work 6 workday hours per quarter. Non-owning members are required to work only 3 hours per quarter. If hours are not worked you will pay \$15.00 per hour missed, due at the end of each quarter.

32. ____ All members are required to do 4 chores per month or pay \$10.00 per chore missed. The chore list is on the board in the office.
33. ____ Haybarn and trash duty will be assigned to 2 members at a time on a weekly basis. \$15.00 will be charged if this chore is missed.
34. ____ Members are responsible for keeping their corral and surrounding area clean and repaired (ie. weeding, painting, removing old junk etc.).
35. ____ All members must help keep the club-owned hay stacks covered for rain. All hay by corrals should be stored in a weatherproof box or container. Covering personal hay stacks with a tarp is not acceptable.
36. ____ The HBA Informed Consent and Release Form must be signed by all members and visitors.
37. ____ The Consent to Care For My Horse Form MUST be signed by anyone riding and/or caring for a member's horse.
38. ____ Grain and other foods should be covered and stored in secure appropriate areas (the grain room) so as to avoid access by a loose horse or other animal.
39. ____ New members have a 3-month probation period before they are assured of a place.
40. ____ Any new member bringing in their own horse must take their first 3 trail rides with an experienced member and must fill out a Riding Supervision Requirement Form, telling the Executive Board who he/she rode with.
41. ____ Anyone riding a horse more than occasionally (4 times a month) must become a member. An application must be filled out as soon as it is known that he/she will be riding on a regular basis. The rider is also on a 1-month probation period. During this time, he/she must ride in one of the 3 arenas. For the first three trail rides, the rider must be accompanied by an experienced member, not on probation. The Riding Supervision Requirement Form must be filled out and returned to the Executive Board when the 3 rides are completed. An interview with the rider will be given sometime during the probation period. At the end of this month, if the rider is to continue, he/she must become a member.
42. ____ Uninvited "visitors" on the property must either be asked to leave or must be escorted around by a member.
43. ____ You may NOT ride your horse with only a halter on.
44. ____ All board checks must be from the member or member's family only.
45. ____ All members must have ethical treatment of animals as deemed by the general membership.
46. ____ Attendance at our monthly meetings is mandatory. If members miss all the meetings in a quarter, they will be fined \$10. The secretary will note the meeting attendance on the monthly newsletters.
47. ____ A non-horse owning rider who has an overdue account of more than 30 days, will result in the owner of the horse they ride becoming fully responsible for the payment.
48. ____ Only 2 work hours may be used on your stall and applied toward work hours unless approval is obtained from the Executive Board.
49. ____ All purchases must be pre-approved by the Executive Board before the HBA can reimburse the costs. You must use the HBA Purchase Reimbursement Form found on or in the desk. Bills will not be credited and reimbursements will not be given unless the purchase was pre-approved.
50. ____ Hot-wire pen rules:

- 1) Halters must be on horses when inside the pen.
 - 2) Hot wire must be turned on when in use.
 - 3) Horses must be supervised.
51. ____ Dogs must be kept on a leash while riding on any trails on Coal Oil Point Reserve, keeping in mind that having dogs on long leashes while on horseback is dangerous.
 52. ____ Short-term boarding is not an option, except for emergency situations.
 53. ____ Members are responsible for cleaning their stalls, not only when leaving West Campus stables, but also when moving to another stall on the premises. Members have a week to clean their stall and surrounding area (including their haybox). If a member fails to do so, a 10\$ cleaning charge per stall per week will be implemented.
 54. ____ Members planning to depart must complete the Leaving form. This form describes how a member can ensure they receive their stall deposit back, once their horse has departed. It also acts as the proper 30 days notice, without which the stall deposit is automatically considered forfeit. Members are expected to stay throughout the 30 days; if they do not, the deposit is forfeited to cover any and all memberships duties. The exception to this rule is when the stall deposit is used to hold a stall for up to three months, or when a special circumstance affects an owner's ability to give notice, if the reason is approved by the EB ahead of time (horse death, extreme injury, etc.).
 55. ____ It is the responsibility of the owner to ensure that their hay box is rat proofed and their tack is stored in such a way as to prevent rodent infestation. More specific guidelines are outlined in the "Rat Control Rules." By initialling this, you are acknowledging that you have read this form and are agreeing to abide by these rules.

I HAVE READ, INITIALED AND AGREE TO ABIDE BY THE RULES AND REGULATIONS OF THE WEST CAMPUS HORSE BOARDER'S ASSOCIATION. ANY QUESTIONS I MIGHT HAVE I HAVE HAD CLARIFIED BY AN EXECUTIVE BOARD MEMBER OR AT A GENERAL MEMBERSHIP MEETING PRIOR TO SIGNING THIS DOCUMENT. I UNDERSTAND THAT BY SIGNING THIS DOCUMENT, I AM ALSO AGREEING TO FOLLOW ANY NEW RULES ADDED VIA A GENERAL VOTE DURING THE TIME IN WHICH I AM A MEMBER.

HBA MEMBER SIGNATURE

DATE

HBA MEMBER – PRINT NAME